



## MOHLTC/LHIN CAPITAL WORKING GROUP BULLETIN

ISSUE #5  
December 2009

### MMC/LHIN CEO's Endorse Joint Capital Planning Framework

In its last bulletin issued in June 2009, the MOHLTC/LHIN Capital Working Group outlined the components of the joint MOHLTC/LHIN review process for the 3 early capital planning stages (Pre-Capital, Stage 1 Proposal and Stage 2 Functional Program) as described in the *Draft Discussion Paper* (September 4, 2009) prepared by PRISM Partners Inc.

In the fall, the MOHLTC/LHIN Capital Working Group presented its Capital Planning Framework for the joint MOHLTC/LHIN review process to the following groups:

- LHIN Senior Directors - September 10, 2009
- LHIN CEOs - September 17, 2009
- MOHLTC Ministry Management Committee (MMC) and LHIN CEOs Joint Meeting - December 1, 2009

On December 1<sup>st</sup>, the MMC/LHIN CEOs endorsed the Joint Capital Planning Framework. The Framework included:

- Principles for the ministry and LHINs working together;
- Roles and responsibilities for the ministry and LHINs in the early stages of capital planning;
- Implementation Plan – including the current state analysis, training and orientation, application of the framework, communications strategy and ongoing feedback and evaluation.

### Implementation Plan

#### Current State Analysis

As part of the implementation phase of MOHLTC and LHINs working together in the early capital planning stages, representatives from the Ministry's Health Capital Investment Branch (HCIB) have begun meeting with LHINs to carry out a current state analysis and determine a schedule for the review and provision of advice for proposals and projects currently in the early planning stages. The following provides a list of the 3 capital project teams in HCIB and their respective LHINs:

- **GTA Capital Team:** Toronto Central, Central, Central East, Central West, and Mississauga-Halton LHINs
- **South & West Capital Team:** South West, Erie St. Clair, Hamilton Norfolk Haldimand Brant, and Waterloo Wellington LHINs
- **North & East Capital Team:** North East, North West, Champlain, South East, and North Simcoe Muskoka LHINs

These meetings provide the opportunity for LHINs to familiarize themselves with the number and range of proposals and projects in the early planning stages, and to begin transitioning the LHIN's role in the review process as outlined in the *Draft Discussion Paper*.



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The ministry has committed that it will hold at least an initial meeting with every LHIN by February 2010, and a schedule for LHIN review and advice for each proposal/project will be developed and completed with each LHIN by May 2010.

### Training & Orientation

Beginning early in 2010, three (3) MOHLTC/LHIN joint training and orientation workshops will be held to provide LHINs and the ministry with an overview of the joint capital planning framework. It is proposed that a meeting will be held in each of London, Toronto and Ottawa to provide an opportunity for the Capital Working Group to present and discuss an overview of the ministry's capital planning process, how to apply the joint capital framework in the review process, and how it is envisioned that the joint process will evolve over time.

Further details will follow shortly regarding these upcoming sessions (materials, dates, locations, etc.).

### Application of the Framework

The MOHLTC/LHIN Capital Working Group is planning to engage the services of a consultant to assist with the development of new tools and revised guidelines to support the joint review process based on the *Draft Discussion Paper*.

These tools and guidelines will then be circulated to LHINs, health service providers (HSPs), Professional Associations, and Consultants for use in preparing submissions throughout the early capital planning stages. Project specific sessions involving LHINs, HSPs and

Ministry staff will be held as proposals advance through the new process.

### Communications Strategy

Once orientation has been completed, and tools and revised guidelines are ready, the MOHLTC/LHIN Capital Working Group will provide information to HSPs and other stakeholders using a full range of communication vehicles (e.g. Bulletins, OHA Capital Planning Day and other Professional Association/Stakeholder meetings), and provide web-based materials on the new joint capital planning process.

### Summary

The Capital Working Group is striving to ensure that all LHIN and ministry staff are apprised of the new joint planning process which has now been endorsed by MMC/LHIN CEOs. Please look for additional information on the upcoming training and orientation workshops. In the interim, please do not hesitate to contact a member of the Capital Working Group if you have any questions or comments.



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### Working Group Membership

Name	Title	Organization
Michael Barrett	CEO (Co-Chair)	South West LHIN
Meryl Hodnett	Manager, GTA Capital Team, (Co-Chair)	MOHLTC, Health Capital Investment Branch
Pat Stoddart	Senior Director, Performance, Contract & Allocation	Central West LHIN
Deborah Hammons	CEO	Central East LHIN
Kyle Johansen	Health System Design Specialist	South East LHIN
Cindy Webster	Senior Funding and Allocation Consultant	North Simcoe Muskoka LHIN
Bill Campbell	Director, Health System Development	Mississauga Halton LHIN
Victoria van Hemert	Senior Director, PICE	Central LHIN
David W.W. Clarke	Director	MOHLTC, Health Capital Investment Branch
Linda D. Hunter	Manager, South West Capital Team	MOHLTC, Health Capital Investment Branch
Elaine Bishop	Programs & Standards Advisor	MOHLTC, Health Capital Investment Branch
Leela Prasaud	Director(A)	MOHLTC, LHIN Liaison Branch
Lorne Langdon	North & East Team Lead, Planning & Negotiations	MOHLTC, LHIN Liaison Branch