

Submission and Review Process for

Hospital Priority for Community Reinvestment (HPCR) or Community Priority for Hospital Reinvestment (CPHR)

Pre-Proposal Submission and Information Exchange

1. Hospital(s) to complete a Hospital Priority for Community Reinvestment (HPCR) or community health service provider(s) to complete a Community Priority for Hospital Reinvestment (CPHR) Pre-Proposal. Both forms are available on the Central East LHIN website (www.centraleasthin.on.ca)
2. Submitting organization(s) will forward their completed **electronic submissions by email only** to:

Jenny Greensmith, Health Planner
Central East Local Health Integration Network
jenny.greensmith@lhins.on.ca
905.427.5497x216
3. Pre-proposal summaries will be publicly posted on the 1% Challenge section of the Central East LHIN website. They will be categorized by both Central East LHIN Priority/Enabler and geography. Health service provider contact information must be included in the pre-proposal summary.
4. Submitters will be notified once their pre-proposal has been posted on the Central East LHIN website.
5. Interested parties will review the pre-proposal summaries on the Central East LHIN website. Should interested parties require more details on the pre-proposal, the Central East LHIN website will prompt the interested party for detailed contact information, which will then be directly sent to the health service provider contact as provided in the pre-proposal.
6. Third party requests for information made through the Central East LHIN website will be monitored by the Central East LHIN.
7. At their discretion, the submitting health service provider will then be responsible for sharing the complete pre-proposal with the requesting third party.

HPCR and CPHR Review Process

Submitted HPCR and CPHRs will be reviewed by the Central East LHIN management and relevant planning partners in two waves. The purpose of the review is to assess the proposals for:

- Consistency with the goals and objectives of the 1% Challenge
- Validity or reasonableness of the pre-proposal's assumptions, targets and implementation plan
- Potential to find an implementation/reinvestment partner

To propel this initiative, the following incentives will be made available to the partnering health service providers:

- A **one-time financial grant** to support the development/implementation of the Priority Project Charter not to exceed either 10% of the total annual reinvestment or \$10,000.
- The prioritization and distribution of these grants will be upon the advice of Central East LHIN Networks and/or Working Groups to Central East LHIN Senior Management.
- Grants will be determined on the complexity of the project including type and number of health service providers. The **Central East LHIN Decision Making Framework** will be used to prioritize opportunities (www.centraleasthin.on.ca – specifics).
- The Central East LHIN will be responsible for the disbursement of these grants to applicable health service providers.
- Not all reinvestment opportunities will be supported through a financial grant. Hospitals will still be encouraged to reach their 1% Challenge targets irrespective of these financial grants.
- Should the Project Charter/Voluntary Integration not be brought forward to the Central East LHIN for decision, the Central East LHIN reserves the right to recover all or part of the financial grant.

Key Dates

Wave One

October 15, 2008	First Wave of HPCR and CPHR forms submitted to Central East LHIN
November 15, 2008	First Wave HPCR and CPHR forms evaluated, matched and prioritized by Central East LHIN Networks or Task Groups. Network/Task Group recommendations for Project Development resources provided to Central East LHIN Management
December 2008	First Wave Reports to the Board outlining Project Development Allocations
February 2009	Health Service Providers complete Project Charters for Voluntary Integration
March 2009	First Wave of Project Charters for Voluntary Integration submitted to the Central East LHIN Board for decision (i.e., Proceed / Not Proceed)

Wave Two

May 2009	Wave Two of 1% Challenge launched
October 15, 2009	Second Wave of HSRP and HPCI forms submitted to the CE LHIN
November 15, 2009	Second Wave of HPCR and CPHR forms evaluated, matched and prioritized by Central East LHIN Networks or Task Groups. Network/Task Group recommendations for Project Development resources provided to Central East LHIN.
December 2009	Second Wave Report to the Board outlining Project Development Allocations
February 2010	Health Service Providers complete Project Charters for Voluntary Integration
March 2010	Second Wave of Project Charters for Voluntary Integration submitted to the Central East LHIN Board for decision (i.e., Proceed / Not Proceed)

