

DRAFT MINUTES

BOARD OF DIRECTORS MEETING

Tuesday, August 26, 2008

2:00 pm to 9:00 pm

Goodwood Community Centre

Goodwood, Ontario

Directors Present: Ms. Joseline Sikorski (Acting Chair)
Mr. Foster Loucks (Chair)
Mr. Ron Francis (Member)
Mr. William Gleed (Member)
Dr. Hukowich (Member)
Mr. Stephen Kylie (Member)
Ms. Novina Wong (Member)

Regrets: Jean Achmatowicz MacLeod (Secretary)

Staff Present: Ms. Deborah Hammons (CEO)
James Meloche (Senior Director – Planning, Integration, and
Community Engagement)
Ritva Gallant (Interim Senior Director, Performance, Contracts
and Allocations - Finance and Contracts Portfolio)
John Lohrenz (Interim Senior Director, Performance, Contracts
and Allocations)
Sheila Rogoski (Executive Assistant to CEO)
Karen Kennedy-Slade (Minutes Recorder)

Ms. Sikorski, Acting Chair of the Central East Health Integration Network (the “LHIN”) Board of Directors, chaired the meeting.

Ms. Sikorski welcomed members of the public to the August 26, 2008 Open Board Meeting.

1.1 Meeting Called to Order

Ms. Sikorski called the meeting to order at 2:10 p.m.

Constitution of Meeting and Quorum

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Ms. Sikorski declared the meeting duly constituted for the transaction of business.

Mr. Loucks was recognized by Ms. Sikorski as having just returned from his medical leave of absence and in attendance as a regular member of the Board, not in the capacity of Chair.

1.2 Approval of the Agenda

Dr. Hukowich requested an additional item be added to the agenda concerning health professional status

Ms. Novina Wong, Chair of the Nominations Committee, requested that a report from the Nominations Committee also be included as part of the agenda.

Motion: By Mr. Gleed to approve the agenda for the August 26th, 2008 Board meeting.

Seconded: Mr. Loucks

MOTION CARRIED

1.3 Declaration of Conflicts of Interest

Ms. Sikorski requested that those in attendance declare any conflicts of interest.
No conflicts of interest were declared.

2.0 Minutes of Meeting

Ms. Sikorski invited comments from the Board with respect to errors or omissions concerning the minutes of the Board of Directors meeting held on July 15, 2008, which were previously circulated in the Board package.

Mr. Kylie, Mr. Gleed and Ms. Wong expressed their concern about the lack of time the Board had to review the Business Case being presented by Lakeridge Health regarding the Modular Trailer Complex.

Mr. Francis inquired about the Board's request to have the concern regarding (HSP) inadequate business interruption coverage be noted. Ms. Hammons responded that she has requested to have the item tabled for discussion at the LHIN CEOs meeting.

Motion: By Mr. Kylie that the minutes of the July 15th meeting of the Central East LHIN Board of Directors be approved, as amended and clarified.

Seconded: Dr. Hukowich

MOTION CARRIED

3.0 Report From Planning Partners

Ms. Sikorski invited Mr. Eull, Chair from the Durham North Central Collaborative, to come forward to the podium and give his presentation.

Mr. Eull discussed with the Board the problems the Collaborative has had with having members attend Collaborative meetings and as well the retention of members. Several members have retired or are on medical leaves. Mr. Eull felt that the Collaborative has been doing a good job in getting information regarding the role of the LHIN out to the public. However, he still feels that the public is generally unaware of the LHINs and their mandate to integrate the health care system. The Collaborative feels that they need direction from the LHIN on their future role.

Ms. Sikorski thanked Mr. Eull for his presentation and asked that he extend to the Durham North Central Collaborative the CE LHIN Board of Directors thanks for the role they have taken. Ms. Sikorski asked for comments from the Board.

Mr. Loucks expressed his concern about membership on the Collaborative and asked Mr. Eull whether the size of the Collaborative was adequate or was there a lack of interest in joining the Collaborative. Mr. Eull replied that he felt that 12 members was an ideal size, but expressed concern about the lack of interest and felt that possibly people felt with all the LHIN committees and other forms of representation that the Collaboratives might become obsolete. Dr. Hukowich reinforced for Mr. Eull the Board's commitment to the Collaborative structure.

Mr. Eull felt that the Collaboratives needed to know what the priorities and/or critical issues were for the LHIN. He felt that the Collaborative could help with supporting priorities and moving them forward. Mr. Francis questioned whether the lack of interest/attendance was due to it being the summer. Mr. Eull replied that the lack of interest is all year round, but also feels that the process to get new members on the Collaboratives was time consuming.

4.0 Business Arising

4.1 Lakeridge Health Modular Trailer Complex Presentation

Ms. Sikorski welcomed Mr. Derek Beckley and Ms. Chris Kooy to present to the Board. Mr. Beckley reviewed the business case previously circulated to the Board.

Ms. Sikorski invited comments and questions from the Board.

Mr. Gleed stated that he found the business case objectionable. Amounts included were not exact, so that it was difficult to know what the actual number that was being included (one number then adding “plus design fees etc”). He questioned Mr. Beckley regarding LHC’s loan arrangements and wanted to know exactly how they intend to pay back the loan when they are already in a deficit position.

Mr. Kylie asked Mr. Beckley if he foresaw any additional municipal utility costs over and above the \$1.5M. and, whether disposal of the trailer at the end of its use was included in the cost. Mr. Beckley replied that they are working with the municipality regarding the costs of utilities. In addition, Mr. Beckley believed that the trailer will stay on site and there could be other uses for it. Therefore there was no cost factored in for demolition.

Ms. Wong wanted to know about the physical location of the actual trailer and is it a health risk to the patients. Ms. Kooy spoke to the Board that the trailer can be safely moved and will not pose any health risks to patients.

Dr. Hukowich wanted to make it very clear about his concerns with the business plan and the process taken by LHC to date. Mr. Kevin Empey, CEO of LHC, joined the meeting and spoke to the Board. He stated that he was a Chartered

Accountant and that he has fully reviewed the business case. Mr. Empey stated he made the decision to purchase the trailer. He feels that this is the right decision given the temporary situation patients are experiencing at Lakeridge Oshawa. Overall the objective is to work with the MoHLTC, to do the right thing for the patients, to maintain the construction schedule without penalty and to move LHC out of deficit.

Mr. Kylie stated that he didn't feel that Lakeridge had any other options at this point but to move forward with the business case. Mr. Kylie questioned Mr. Empey on the lending arrangements for \$1.5 million.

Mr. Francis stated that the funding arrangements cause concern for him. He stated that management does have a responsibility to live within their budget.

Motion: By Steven Kylie that the Board approve Lakeridge Health Corporation (LHC) borrow up to \$1.5 million and to install the modular trailer structure at LHC Whitby. The LHIN directs LHC to apply to the MOHLTC for capital funding to cover the costs for the modular trailer structure and for the Whitby Fire Project costs.

Seconded: Mr. Loucks

Abstain: Mr. Ron Francis

MOTION CARRIED

Motion: By Mr. Kylie that the LHIN will at the earliest opportunity refresh the accountability agreement with LHC requiring them to retire the short term financing prior to the end of the term of the existing accountability agreement.

Seconded: Mr. Gleed

MOTION CARRIED

At 4:00 p.m. the Chair called for a 10 minute break. The meeting reconvened at 4:15 pm

4.2 Q1 Reporting

Ms. Sikorski welcomed Ms. Ritva Gallant to report on the 1st Quarter.

Dr. Hukowich and Mr. Francis had several questions regarding the deficit positions of several of the hospitals (i.e. Ross, Peterborough, Lakeridge), that were answered by Ms. Gallant.

4.3 CE LHIN Operations Budget

Ms. Sikorski welcomed Ms. Gallant to continue and present the LHIN Operations budget.

Ms Gallant proceeded to give a brief overview of the revised budget previously distributed to the Board. Mr. Francis had a specific concern regarding the CE LHIN operations budget. Ms. Gallant informed the Board that the LHIN budget was not in a deficit position.

4.4 Clinical Services Plan Update

Ms. Sikorski welcomed Ms. Susan Plewes to give the Clinical Services Plan update.

Ms. Wong asked whether the communications plan would be presented/shared with the Board. Ms. Plewes confirmed that they are hoping to present to the Board in December. Mr. Loucks asked if there was good support from the medical staff to which Ms. Plewes responded that they have been extremely supportive to date. Ms. Sikorski reminded Ms. Plewes that the Board had asked for reassurance that clinical diagnostics were being appropriately involved and considered.

4.5 Performance Update

Ms. Sikorski welcomed John Lohrenz to present his Performance Update.

Mr. Loucks questioned Mr. Lohrenz regarding the status of the 'Leap' Tool. Mr. Lohrenz explained that each LHIN has committed \$18,000 to date towards the

development of the tool. There has been a presentation made to the Ministry for funding, but at this time no money has been allocated for this project.

4.6 Business Arising from Minutes

Dr. Hukowich commented on 6.1 of the minutes of July 15, 2008 relating to the Board's decision on MRI's. He stated that he had reviewed the 2006 expert panel report and found it quite impressive. This information can be used to create a Diagnostic plan for the CE LHIN.

5.0 BUSINESS ARISING

5.1 Growth Funding

Mr. Lohrenz presented the Growth Funding model created by the CE LHIN staff and the options for the CE LHIN for the allocation of hospital growth funding. Mr. Lohrenz further explained the need to allocate funds to areas affected by a high number of stroke cases.

Mr. Meloche approached the podium to provide a further explanation on the need for a unified stroke system. Mr. Meloche explained that across the LHIN's, CE LHIN has received the least amount of dollars by the MoHLTC towards stroke patients. A Central East LHIN Regional Stroke System needs to be created.

Motion: By Mr. Kylie it resolved that the CE LHIN Board approve the staff recommendation for the allocation of 2008-09 hospital growth funding as presented. The Board approves the allocation of \$300,000 from hospital growth funding to implement a unified stroke system in the CE LHIN.

Seconded: Mr. Francis

MOTION CARRIED

5.2 Annual Service Plan Process (ASP) -Three Stage Process

Ms. Gallant explained the three stage process for the submission of the ASP and informed the Board of the timelines for approval.

5.2a Priorities for New Investment (PNI)

Mr. Meloche presented the Priorities for New Investment (PNI) and reviewed the numbers and categories of HSIP's received to date. Mr. Meloche explained how the ASP, PNI's and Urgent Priority Funding programs are all linked together. A directive has been received by the MoHTLC that Urgent Priority Funds must be targeted towards ALC related initiatives.

Motion: By Mr. Gleed that the CE LHIN Board endorse Management's recommendations for Priorities for New Investment (PNI) to be submitted to the Ministry as part of the Annual Service Plan process for 2009-10

Seconded: Mr. Loucks

MOTION CARRIED

Chair adjourned the meeting for dinner at 6:35 pm
Chair reconvened the meeting at 7:00 pm

5.2b Hospital Growth Funding

Motion: By Mr. Gleed that the CE LHIN Board approves Management's plan for the 2008-09 allocation of the 2007-08 Hospital Growth Funding. Specifically this includes:

- Hospital Clinical Services Plan
- PRHC Pediatric Stability Funding
- Non-Urgent Transportation
- Regional Renal Coordination / Network

The Board also requests Management submit a plan at the end of the third quarter for the unallocated remainder of this funding.

Seconded: Mr. Kylie

MOTION CARRIED

Dr. Hukowich questioned spending \$60,000 on a non-urgent transportation project and why not consider simply buying a new vehicle. That is money that could go a long way to support other means of transportation or travel accommodations. Mr. Meloche informed the Board that the new vans are not equipped to carry stretchers and are available as transportation to medical appointments. County based EMS's are not providing return services, so when a patient arrives at an ED, they are left to find their own return home transportation. The CE LHIN wants to look at how non-urgent transportation can be provided on an efficient and low cost basis.

5.3 Urgent Priority Funding (UPF)

Motion: By Mr. Kylie that the CE LHIN Board directs Management to work with the Central East Community Care Access Centre (CE CCAC) in implementing the "Case Management System" project plan within CCAC's current funding levels.

Seconded: Mr. Loucks

MOTION CARRIED

Through the 2008-09 Hospital Growth Funding sign-back agreements, the Board directs Management to require Central East LHIN Hospitals to coordinate efforts and resources to improve Emergency Department Staff Safety and conduct an "ALC Patient Discharge Needs Assessment" – two recommendations of the ALC/ED Task Group Reports.

Motion: By Mr. Loucks that the CE LHIN Board Approve the recommended spending plan for the 2008-09 Urgent Priorities Fund and requires Management to implement the following:

- Culture of Recovery Project – Wellness Recovery Action Planning (WRAP)
- Hypertension (High Blood Pressure) Management Initiative
- Nurse Practitioner led Interdisciplinary/Outreach Teams
- ALC Client Activation Program
- ALC Task Group Implementation
- Personal Support Workers for Supportive Housing

Seconded: Mr. Kylie

MOTION CARRIED

The Board also requests Management submit a plan at the end of the third quarter for the unallocated remainder of this funding

5.4 New Business Arising

Dr. Hukowich made reference to the Organization for Economic Co-operation and Development (OECD) report regarding health care practitioners and asked that staff review and provide recommendations. Availability of doctors and nurses is not just a CE LHIN problem. He stated that there was insufficient training of health practitioners as a whole.

6.1 CEO Report

Ms. Hammons presented her report previously distributed electronically.

Motion: By Mr. Kylie that the Board receives the August 26, 2008 report of the CEO of the Central East LHIN for information.

Seconded: Mr. Gleed

MOTION CARRIED

7.1 CHAIR REPORT

Ms. Sikorski presented her report previously distributed electronically.

Motion: By Mr. Gleed that the Board receives the August 26, 2008 report of the Chair of the Central East LHIN for information.

Seconded: Mr. Francis

MOTION CARRIED

8.2 CORRESPONDENCE FOR INFORMATION ONLY

No Correspondence.

9.0 a CLOSED SESSION

9.1 Due to time constraints there will be not be a closed session, unanimously agreed upon by the Board and called by the Acting Chair.

Ms. Sikorski terminated the Open Session of the Board at 9:00 p.m.

10.0 MOTION OF TERMINATION

Motion: By Mr. Gleed that the August 26th, 2008 Central East LHIN Board meeting be adjourned.

Seconded: Mr. Francis

MOTION CARRIED

The Acting Chair declared the August 26th, 2008 Board of Directors meeting be adjourned at 9:05 pm

Ms. Sikorski, Acting Chair

Jean Achmatowicz MacLeod, Secretary

Harwood Plaza, 314 Harwood Ave. South,
Suite 204A Ajax, ON, L1S 2J1
Tel 905 427-5497 • Fax 905 427-9659
www.centraleasthin.on.ca

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