

**Report of the Chair  
AUDIT COMMITTEE MEETING**

**Attended By:** Ronald Francis (Chair, Audit Committee), Stephen Kylie, Bill Glead, Foster Loucks, Alex Hukowich (Guest), Joseline Sikorski (Guest) **Staff Present:** Paul Barker, Marco Aguila, Emily Van de Klippe, Jennifer Russell (recording secretary), Ritva Gallant, Janet Boland

The draft minutes of the September 15th Audit Committee meeting are also in the Board Package. This document is essentially a summary of the recommendations requiring Board action.

**Board Per Diem Policy**

**Motion:** Recommend to the Board of Directors that any member of the Board required to go on business on behalf of the CE LHIN, that member is required to submit a written report to the Board.

**Motion:** Recommend that the CE LHIN Board of Directors approve the Per Diem policy as amended.

**Risk Management**

There is no recommendation currently. The matter is being followed up.

**NEW POLICIES / DIRECTIVES AND REVISIONS TO CURRENT POLICIES**

**Procurement**

**Motion:** Recommend that the CE LHIN Board of Directors approve revisions to the following LHIN policies:

1. FIN100 – Procurement of Goods and Services
2. FIN101 – Procurement of Consulting Services

**Scent Reduction**

**Motion:** Recommendation that the CE LHIN Board of Directors approve the Scent Reduction policy – HR-6.

**Security Measures**

**Motion:** Recommend that the CE LHIN Board of Directors approve the Security Access Policy – HR 104.

**LHIN Lease/Accommodations**

**Motion:** Recommendation that the board approve the LHIN Lease Accommodations Policy – Finance (MOHLTC LHIN Liaison Branch).